



Performing an Auction/Sale Paint Job

Locations are notified by the Sales Office when a piece of equipment at their location is up for sale. For more information, see: 13486 Recap Work Orders on Equipment for Auction or Sale.

Receiving Notification of Equipment Ready to Paint

Use the following steps to receive notification of equipment ready to be painted.

Step	Image or Comment
1. The Assistant to the Used Equipment Manager Customer Repair Center Administrative Manager notifies the Paint Shop location of equipment to be painted for auction or sale via e-mail. <u>Copies of this e-mail are also sent to the following personnel assigned to that location or region:</u> <ul style="list-style-type: none">• Service Manager• Branch Manager• Regional Service Director Note the deadline included in the e-mail.	
2. The Paint Shop receives the equipment from the sending location via transfer.	
3. The Paint Manager opens a Recap Work Order on equipment being painted. For more information, see: 13486 Recap Work Orders on Equipment for Auction or Sale.	
4. Ensure the equipment is painted and ready by the deadline for delivery.	

Every piece of equipment for auction or sale by flyer must be painted prior to transport.

If you think that a piece of equipment does not need to be painted, perform the following:

- Take photos of the equipment from multiple angles
- E-mail the photos to the Regional Service Director for approval

For more information, see: 11295 Photographing Equipment for Auction/Sale.

Preparing to Paint

Always use the proper Personal Protective Equipment (PPE) when painting.

- Equipment must be painted with the original manufacturer colors by matching the existing color unless the equipment is being prepared for the movie industry.
- Equipment that is being prepared for the movie industry will have notes on the Work Order and/or other paperwork. For more information, see: 14718 Preparing Equipment for Movie Sets.
- Do not use primer on equipment for sale unless the equipment is red and will be painted white.
 - Red is the only color that the white paint cannot cover without primer

- Areas of equipment that will be painted white must be primed gray




Removing Decals

Remove all Ahern decals and any damaged and/or unreadable Original Equipment Manufacturer (OEM) decals prior to painting.





- Always follow safe decal removal guidelines. For more information, see: 11970 Removing Decals Safely.
- Cover any Original Equipment Manufacturer (OEM) decals that are not being replaced.




Preparing and Painting the Equipment

Use the following steps to prepare and paint the equipment.

Step	Image or Comment
1. Spray down the entire piece of equipment with soap.	
2. Pressure-wash the equipment with hot water to remove dirt, oil, and debris. For more information, see: 15233 Using the Wash Rack.	
3. Remove all Ahern decals and any OEM decals that are damaged and/or unreadable. For more information, see: 11970 Removing Decals Safely.	

Step	Image or Comment
4. Cover all hydraulic cylinders with paper using masking tape to hold it in place.	
5. Cover all hoses.	
6. Cover all tires.	

Step	Image or Comment
<p>7. Cover all controls including, but not limited to, the following:</p> <ul style="list-style-type: none">• Steering wheel• Gauges• Joysticks	
<p>8. Cover all OEM decals that do not need to be replaced with tape.</p>	
<p>9. Sand the surface of the equipment with sandpaper or a 3M Scotch Bright pad.</p>	
<p>10. Wipe down the equipment with a rag soaked in Ultra Clean.</p>	

Step	Image or Comment
11. Wipe down the equipment with a Tack Cloth to remove any remaining dust and/or debris.	
12. Prime the equipment only if you are using white paint to cover red.	
13. Paint the equipment.	

After Painting

Allow the equipment to dry for 2-3 hours.

Determine if the paint is dry by touching some of the paint on the paper masking.

NOTE: Paint only needs to be dry to the touch.

Replacing Decals

Apply all standard Ahern decals and any replacement Original Equipment Manufacturer (OEM) decals after painting.

- A Sold and Service By decal must be applied in a visible location by the ground control station and/or battery charger.
- All decals are available from the Warehouse. For more information, see:
 - 10762 Using The Ahern Decal Order Sheet Parts Requisition Form (for Ahern decals)
 - 12362 Using The Stocking Order Parts Requisition Form (for OEM decals)

Numbering the Equipment


The equipment number must be stenciled on the equipment in the following places after painting:

- A visible location on the equipment
- Inside the battery compartment

For more information, see: 11055 Numbering Equipment.

Finishing the Equipment

Use the following steps to complete the process after the equipment is painted.

Step	Image or Comment
1. Remove all masking materials.	
2. Remove the tape and on all OEM decals and verify that they are still legible.	

Step	Image or Comment
3. Apply new Ahern decals (if necessary).	
4. Apply Sold and Serviced By decals.	
5. Stencil the equipment number in a visible location and inside the battery compartment door. For more information, see: 11055 Numbering Equipment.	
6. Once all of these steps are complete, update the Work Order and type WC beside the Work Order Description. For more information, see: 13486 Recap Work Orders On Equipment For Auction or Sale.	

Revision History

Rev.	Date	Change Description & Section	Approver/Contributor/Writer
001	June 30, 2006	Converted from short template.	Tim Johnson/Mark Townsend/ Manuel Acosta/ Libby Craver / Jillian Konst/ Ava Fails